

## Return Merchandise Authorization (RMA)

In an effort to ensure clear communication as well as a timely and efficient response to you, we request that each customer complete this RMA form before we can undertake any remedial action. It is especially important that you list any and all issues, so that our technicians are able to provide accurate and immediate service.

After this form is completed, please email it in its original format to: [support@microscope.com](mailto:support@microscope.com)

Please do not fax this form. Once your form has been received, it will be reviewed. If all required information is provided, you will receive a response via email containing your RMA number. Please write this number on the outside of the package prior to shipping. Also, please print a copy of the completed form and enclose it with the item you are returning to ensure proper handling and resolution.

### This Return Is For:

Return

Exchange

Warranty

Repair

### Customer Information

Today's Date

Invoice Number

Invoice Date

Contact Name

Company Name

Address

Suite

City

State

Zip Code

Phone

Email

### Product Information

Product Returning

Product Description

Reason For Return

I have read, and I understand the terms & conditions of both the Returns Policy of The Microscope Store, LLC and the product Warranty for the item in question, which are available on the Microscope.com website

Name

RMA Number

#### Office Use Only

25 Day Return	Yes	No	Item Returning	Item Price
Warranty Repair	Yes	No	1.	\$
Date Received			2.	\$
Date Resolved			3.	\$
Condition			4.	\$
Box Size			Sales Tax:	Shipping: \$
Weight		lbs.	Total Amount Deducted: \$	
Approved	Yes	No	Total Amount Refunded: \$	

Notes